

A&TT Minutes 1 March 2017, 1 pm

Attendees: Tessa Meek, Susie Lever, Rosie Holland, Jo Peden

Apologies: Louisa Potter

Confirmed Minutes from 1 Feb 2017 as an accurate record of the meeting.

1. Assessment update: Final application numbers

A&TT extended the due date for applications when the committee realised that a few potential candidates had missed seeing the 2017 application deadline. In the interest of building the IYANZ community the committee unanimously decided to email all Introductory and JI 1&2 members to ask them to contact Jo by the end of February if they wished to sit and to have their applications to the appropriate coordinator by 7 March. (Initially there was only one candidate for JI 1& 2)

At 28 February there were:

- 10 Introductory candidates – all received.
- 3 Junior Intermediate Level 1 – 2 received, one to come.
- 3 Junior Intermediate Level 2 – 2 received, one to come.
- Junior Intermediate Level 3 – 2 received, possibly one or two to come.

On 7 March Jo will confirm with the committee the final numbers. The committee decided that the JI 1& 2 will be held on the same weekend 3-5 November.

The committee agreed to include Wendy Norwood's application (rolled over from last year but able to be updated at the end of March if Wendy wishes) on compassionate grounds due to her recent bereavement.

Action Points:

- Jo to reply to Wendy regarding A&TT accepting her JI2 application (cc Anne-Marie and Vanessa).
- Jo to confirm with the committee the final numbers sitting assessment on 7 March.

2. Anne-Marie's letter regarding TT (Moderators have also discussed)

Anne-Marie had been asked to supply an A4 page describing her teacher training. She asked:

- where in the databank is this information stored?
- who has access to this information?
- is it more appropriate to be recorded with the A & TT Committee?
- is this now just a requirement for those starting Teacher Training for the first time?

Susie clarified that Geeta had asked all teacher trainers to supply a description of their teacher training a couple of years ago. This was for Geeta to get a snapshot of the teacher training community for planning. All the papers were sent to Geeta, no papers are stored and the description is not required.

Action Points:

- Susie to ask the Moderators Group to clarify with Anne-Marie.
- Tessa to write to Anne-Marie letting her know A&TT do not require a description of her teacher training and that the Moderators Group will clarify with her.

3. Cornelia's letter regarding TT

Cornelia is interested in commencing Teacher Training. The A&TT Committee wishes to encourage her to teacher train. As she is in a similar situation to Anne-Marie A&TT will ask her to have a mentor who is currently Teacher Training and work with that mentor over the first two years.

Action Point:

- Tessa to reply to Corry saying A&TT encourage her to commence teacher training using a mentor over the first two years.

4. Update on All Assessors meeting 25-26 March

Susie has the room booked, schedule sent out, catering arranged. Susie will chair the first half of the meeting. She is currently collecting items for agenda. She has been given a couple of items which aren't about assessing. A couple of these items are probably for an Ethics Committee which the IYANZ doesn't have. Having no Ethics Committee should be addressed at the AGM. Delwyn will take the minutes as a step to re-joining All Assessors.

5. Other business

Tessa: To check with Louisa that she is happy to stay on A&TT (we hope so) and that she's not too overwhelmed with her house-build.

Next Meeting: Wednesday 5 April 1pm

Action Points from 1 Mar 2017:

- Jo to reply to Wendy regarding A&TT accepting her J12 application (cc Anne-Marie and Vanessa).
- Jo to confirm with the committee the final numbers sitting assessment on 7 March.
- Susie to ask the Moderators Group to clarify with Anne-Marie.
- Tessa to write to Anne-Marie letting her know A&TT do not require a description of her teacher training and that the Moderators Group will clarify with her.
- Tessa to reply to Corry saying A&TT encourage her to commence teacher training using a mentor over the first two years.
- Tessa to check with Louisa that she is happy to stay on A&TT with her upcoming commitments.