

## **A&TT Minutes 23 April 2018, 1.30pm**

**Attendees:** Tessa Meek, Susie Lever, Rosie Holland, Clare Davenport, Jo Peden

Minutes from 20 March unanimously passed by with amendment to one action point.

### **1. Executive discussion with A&TT regarding assessor dispensations**

Discussed communication from the Executive Committee regarding dispensations for Assessors. A&TT agree that we should have assessors as close to compliant as possible. However, in the past there are many instances where assessors have been given dispensation as the Association has required. Suzi Carson and Cornelia are both observing the JI1 so will be eligible to assess at JI1 from next year.

Discussed the 2016 document on the IYANZ website with guidelines for dispensations to assess. A&TT think this document needs to be removed from the website especially in reference to writing to Geetaji for dispensation (in light of her health) and with the Moderator Group able to give advice. A&TT to discuss with the Moderators' Group and get back to the Executive Committee.

A&TT, with close consultation with the Moderators group, have put the panels together for 2018 and have given dispensation to one assessor in response to the Association needs. The Moderator of the JI1 assessment has agreed to the JI1 assessment panel of Anne-Marie and Paul.

#### **Action Points:**

- **Susie** to write a reply to the Executive committee.
- **Tessa** to ask Suzi Carson if she is available to observe JI1.

### **2. Assessment updates**

**Introductory Assessment:** venue, food, assessment papers, voluntary students all sorted. Discussed the Moderator's role as a chair within the assessment – as time is short the chair needs to keep the discussions moving.

**JI 3** – Schedule sorted, written assignments sent out.

**SI 1** – Schedule sorted, written assignments sent out.

**JI 1&2** further off, but mostly under control just looking to confirm the JI1 assessment panel.

#### **Action Point:**

- **Susie** to check Moni is happy sorting the food for JI3 and SI1

### **3. Who will coordinate each the JI 3 and SI 1 students for assessments**

#### **Action Points:**

- **Tessa** to organise students for JI1 (6 volunteers only for the venue) and JI 2
- **Jo** to organise volunteer students for JI3 and SI1 (and coordinate with Moni and Susie)

### **4. Letter of congratulations for passing assessments**

The letter also explains the certification mark, what is involved re: naming your school/centre, using the Iyengar name and to use it for advertising your teaching etc. and reminds them of the responsibilities of being an Iyengar Yoga teacher. Email one week after assessment.

**Action Point:** **Jo** to draft the letter of congratulations and consult with A&TT.

**List of Action Points from 23 April Meeting:**

- **Susie** to write a reply to the Executive committee regarding dispensations.
- **Tessa** to ask Suzi Carson if she is available to observe JI1.
- **Susie** to check Moni is happy sorting the food for JI3 and SI1
- **Tessa** to organise students for JI1 (6 volunteers only for the venue) and JI 2
- **Jo** to organise volunteer students for JI3 and SI1 (and coordinate with Moni and Susie)
- **Jo** to draft the letter of congratulations and consult with A&TT.

**Next meeting:** Tuesday 29 May 2018, 1.30pm.