

## **A&TT Minutes 3 October 2017, 1.30pm**

**Attendees:** Tessa Meek, Rosie Holland, Louisa Potter, Jo Peden

**Apologies:** Susie Lever

The group unanimously confirmed minutes from 1 August as an accurate record of the meeting.

### **1. JI Update**

Rosie to check with Vanessa that she is on track and check if there are enough volunteer students for the November assessments.

### **2. Assessment dates 2018 – Confirmation**

Jo to send Anna the assessment dates to put on the website. The Assessment dates were sent out via email in the September Link. Jo to check the correct Application Forms are on the website.

### **3. Assessment Panels**

Jo to email A&TT with the proposed assessors for suggestions and approval; then Jo to invite the assessors for Introductory and JI1&2.

### **4. Assessment Costs**

A&TT support making assessments more efficient cost wise and like the Executive Committee do not wish to limit assessment.

Once we get applications for Assessment for 2018 in at the end of February then A&TT will look to see if it is more sensible to hold any of the assessment in a different centre than Auckland. (In the Constitution the assessments are meant to be spread around the country).

A&TT discussed the cost candidates are paying for assessment and are generally not against putting up the price – however we note that the cost of assessment is much higher for out-of-town candidates as most have to pay for transport and accommodation. Discussed the idea for a different price for candidates coming from out of town.

Another large cost is the venue. The Ponsonby Community Centre is expensive and is now very busy (one room was double booked during the last assessment) and quite noisy. Need to explore other options if possible.

Rosie to email Moni checking she is happy to hold the JI3/SI1 assessment at her school.

Ideas around catering: have a runner to take orders; source a new caterer (now Gaynor is finishing catering).

A&TT will continue to have on-going discussions around keeping the costs of assessments reasonable. Also the All Assessors meeting should discuss cost of assessments and possible venues.

### **5. All Assessors – Skype meeting only**

A&TT Committee feel that it is important for the All Assessors meeting to be a physical meeting rather than a Skype meeting as it is so beneficial to the IYANZ Community to keep it connected and focussed as a group.

Rosie to check the financial status of the IYANZ with Jyoteeka.

### **5. Louisa's letters: where are we at with these?**

Jo to re-send her edits to Louisa on the San Mukhi letter (the NZ and Australian Introductory practices ask candidates to Bhramari reclining with San Mukhi Mudra) so she can start the process of sending the letter to Australia through the Moderators.

Louisa located the letter from 29 March 2017 from Geeta and Prashant regarding the feedback from the December 2015 meeting in Pune. Louisa forwarded the letter to Cornelia. A&TT to give their feedback to Louisa regarding her letter reminding Teacher Trainers of their obligations.

**Next meeting date:** Tuesday 7 November 1.30pm

### **Action Points from 3 October meeting**

- Rosie to check with Vanessa that she is on track and check there are volunteer students.
- Jo to send Anna the assessment dates to put on the website.
- Jo to check the correct Application Forms are on the website.
- Jo to email A&TT with the proposed assessors for suggestions and approval.
- Jo to invite the assessors for Introductory and JI1&2.
- Rosie to email Moni checking she is happy to hold the JI3/SI1 assessment at her school.
- Tessa to keep assessment costs on the A&TT Agenda: venue and catering.
- Susie to check with the Moderators about All Assessors remaining a physical meeting.
- Rosie to check the financial status of the IYANZ with Jyoteeka.
- Jo to re-send her edits to Louisa on the San Mukhi letter.
- A&TT to give their feedback to Louisa on her TT obligations letter.
- **Next meeting date:** Tuesday 7 November 1.30pm.