

A&TT Minutes 2 April, 2019 @ 1.30pm

Attendees: Tessa Meek, Susie Lever, Rosie Holland, Clare Davenport, Wendy Norwood, Tamar Munch

Item	Discussion	Action Points
Minutes from last meeting	Minutes from 1 March 2019	Unanimously passed
1. Intro assessment update	<p>Update from Wendy:</p> <p><u>Christchurch: 17-19 May</u> Chch schedule is confirmed with Anne-Marie and has been sent out to candidates. Volunteers starting to come through also (out of Chch).</p> <p><u>Auckland: 14-16 June</u> Waiting for Melodie to return from being away and will then confirm that the venue (IYOGA, West Auckland) and working assessment schedule around Vanessa's teaching schedule. Melodie will supply schedule to Wendy ASAP. Call for volunteers will go out to Auckland schools once schedule is confirmed.</p> <p>Assignments are due back Friday April 12.</p> <p>Tessa may observe Intro assessment - TBC.</p>	
2. JI 1 & JI 2 assessment update	<p>Update from Clare:</p> <p><u>JI1 1-3 Nov - Auckland</u> Susie would like to book Ponsonby Community Centre as the venue - Johnny Mitchell hall & Flora MacKenzie room</p> <p><u>JI2 8-10 Nov - Auckland</u> Only two candidates so quite possibly will take place on one day only.</p>	
3. JI 3 assessment update	<p>Update from Susie:</p> <p><u>JI3 24-26 May - Auckland</u> All candidates have pack. Due date is Monday April 15.</p> <p>Susie L is looking at JI 1 or 2 as volunteer students. Catering TBC.</p> <p>JI assessment form (ALL LEVELS) need referral or verification.</p> <p>Susie L clarified the terminology: Referral - means you've been in close contact with the person who's referring you.</p>	Tamar to update JI forms to include referral requirement.

	Verification is more of a distant student/mentor relationship.	
4. Clarifying TT requirements	<p>Emails from Suzi Carson/Moni Haar</p> <p>Discussion around TT requirements/AA minutes: 2 years mentorship from JI2 and then 2 years clear from JI3 then train.</p>	<p>-</p> <p>Two year mentorship (ie. <i>learning</i> to train teachers with a registered teacher trainer) can start at JI2 level.. Once all requirements are fulfilled and JI3 is obtained, teacher training can commence at JI3 level.</p>
5. Eira Kramer's TT	Email from Joy Sanders.	Email accepted.
6. Tessa Meek and Jo Peden's TT	Awaiting email from Peter Thomson	
7. Pune visits and Abhijata's visit discussion.	<p>Discuss Paul Barton's concern re Climate Change.</p> <p>Confirming that Abhijata's NZ visit will be 5 days so counts as a "Pune visit".</p>	Ongoing discussion being had at Exec level.
8. Update to database for teacher trainees	<p>Some trainees that weren't on database need to be added in: Keri Addison.</p> <p>Wendy, are others now on database and paid up?</p>	Tessa to forward Keri's enrolment form to Tamar.
9. Melodie Batchelor's email re new way to register trainees.	<p>Minutes from AA Meeting :</p> <ul style="list-style-type: none"> ● Voted to Teacher Trainers registering and renewing their trainees each year with A&TT. ● Voted to keep the Teacher trainee enrolment fee of \$35 <p>Hi Wendy,</p> <p>Thanks for taking so much time over the TT enrolments.</p> <p>Hopefully I can clarify. At our All Assessors Meeting a few weekends ago we decided that the old enrolment forms are defunct. They have the wrong address and PO Box number and we want to digitalise as much as we can from now on.</p> <p>It is up to me to send the details of my Trainees and have them added to the Teacher Trainee data base. I have to update my list each year to make sure of those still in training and take off those who are not.</p>	<p>Wendy to respond to Melodie.</p> <p>A&TT think it's important to keep the enrolment form (could be digitised however) so that all teacher trainee registration is centralised. Tessa to contact Exec & SAG.</p>

	<p>Anna Timms was responsible for the data base and did a wonderful job, I think Kathleen is doing it now so I will approach her.</p> <p>At my Friday Teacher Training I'll take all the details from my Trainees and register them on the data base for this year and include when they started their training. It appears there was confusion in the way the Introductory applicants stated they started their training. I'm not sure why.</p> <p>I'll also check they paid the registration fee of \$35 and Teacher Membership Fees of \$40. I do know they are all current members and that I did register them on the data base but I think some slip through the process and don't get added to the data base.</p> <p>Therefore I think we need to reply to Melodie and send a letter to all Trainers reiterating this change.</p> <p>And just in from Jo:Even though All Assessors voted to get rid of the teacher trainee enrolment form because there is a fee attached it might still be a good idea to keep it. Jyoteeka and Kath thought it would be a good idea to keep and have the 1 April lists as backup check.</p> <p>Let me know what you think.</p> <p>Thanks Jo Chair IYNZ</p>	
<p>10. Letter to all trainers</p>	<p>Letter to be sent outlining requirements for assessment applications to now be complete and by the due date too be accepted from now on</p>	<p>Keep this item on agenda for future meeting. Investigate digital options first.</p>
<p>11. Digital assessment</p>	<p>How to go digital for Assessment applications and Teacher Trainee registrations? Do we need to have a specific meeting for this topic? Could we ask Australia how they went about it?</p>	<p>Tessa to ask Bronwyn in Australia about how they did it. Ongoing discussion to be had once we have</p>

	Do we need to pull in someone tech savvy to do this? It may require a budget?	their process/software info.
12. AA Minutes	A&TT to nominate someone to go through and highlight action points	Rosie to do once she returns from Shambala.
	Next meeting: Tuesday 14 May 2019 @ 1.30pm	