

# IYANZ – A&TT Meeting

## Meeting Notes, July 2016

This meeting was not able to be held by Skype. Agenda items were circulated by email.

### 1. 2017 Assessment Schedule

**Jo and A-M** to discuss and circulate week ending 23 July.

### 2. The A&TT Committee

**AM** to circulate document A&TT roles document for final comments and Tessa to put on Google docs shared drive (it can still be amended once in Google docs).

#### 2 b) New members for A&TT

**Action Point:** **Jo** to organise one of our current committee (Susie, Lousia or Jo) to take responsibility for being the energy behind this project.

### 3. From the Exec: Their decision not to approve mediation

Most of us felt this was an Exec decision not A&TT business. However as a committee we did want the decision to be clearly communicated with All Assessors.

**Action Point:** **Jo** to follow up with A&TT how to approach MAC and Exec to inform All Assessors of their decisions regarding Cornelia, mediation and no extra members to MAC.

### 4. From the MAG: Their decision not to increase the size of the senior advisory group

Generally the A&TT felt that this was a MAC decision which should be communicated clearly to All Assessors since the suggestion had arisen from the last All Assessors meeting.

### 5. Letter of Congratulations to successful Introductory candidates

Jo confirmed this letter was sent.

### 6. Moni's request to make changes to paragraph concerning the naming of schools - page 19 of the Manual

**Action Point:** Jo to find final text (and confirm it) to put in manual and send to Anna for the website.

### 7. AGM Who is attending out of our group?

Susie is attending. Tessa sending Susie A&TT annual report to table at AGM. Possibly Lousia.

### **Action Points from meeting July 2016:**

- **Jo and A-M** perhaps to discuss 2017 assessment dates and circulate week ending 23 July.
- **AM** to circulate document A&TT roles document for final comments and Tessa to put on Google docs shared drive (it can still be amended once in Google docs).
- **Jo** to organise one of our current committee (Susie, Lousia or Jo) to take responsibility for organising new committee members
- **Jo** to query with A&TT how to approach MAC and Exec to inform All Assessors of their decisions regarding Cornelia, mediation and no extra members to MAC group.
- Jo to find final text regarding naming schools to put in manual and send to Anna for the website.
- Next meeting **Friday 19th August 1pm.**